

ARYA MAHILA P. G. COLLEGE

CHETGANJ, VARANASI

(Admitted to the privileges of Banaras Hindu University)

Accredited Grade 'A' by NAAC & College with Potential for Excellence (CPE) by UGC

Date: 10th July, 2018

Internal Quality Assurance Cell (IQAC)

Resolutions of IQAC Meeting dated 10th July, 2018

Meeting of Internal Quality Assurance Cell was held on 10th July 2018, Tuesday 03:00 p.m. in IQAC room.

Following agenda discussed and resolved:

1. Minutes of the last meeting.
2. Discussion on Screening, Assessment and progress of NAAC preparation.
3. Discussion on updating college website.
4. Evaluation of research projects sponsored under CPE programme run by college.
5. Allotment of five villages to Arya Mahila P.G. College by MHRD under Unnat Bharat Abhiyan.
6. Discussion on new courses to be introduced in the college.
7. Discussion on proposed seminars, workshops and lectures.
8. Discussion on parent teacher meet, Alumnae meet and meetings with other stake holders.
9. Collaborative extension and outreach activities of the college.
10. Discussion on Academic Calendar and Master Time-Table.
11. Any other matter with the permission of the chair.

The Resolutions of the meeting are-

At the outset, Prof. Rachana Dubey, Principal and Chairperson IQAC introduced new members of IQAC and welcomed all.

1. Minutes of the last meeting were read and passed.
2. The Screening, Assessment and Progress of NAAC preparation was discussed in IQAC and found satisfactory. Dr. Bhavana Trivedi, Co-ordinator NAAC informed the status of data collection and Compilation for NAAC accreditation cycle-2. The challenges and problems in collection of data were also discussed in the meeting. Dr. Shashikant Dikshit, Manager, instructed that all faculty members and office staff have to work with commitment and sincerity for NAAC accreditation. For ensuring accountabilities faculty meetings should be called regularly. Dr. Bhavana Trivedi, Co-ordinator NAAC further informed that collected data is being analyzed for preparation of self-study report.
3. NAAC Co-ordinator shared that according to the new guidelines of NAAC AQAR, IQA and SSR is to be submitted online and related links has to be displayed on website. The website updating committee of the college is working on updating college website as per the requirement of NAAC.
4. The IQAC members instructed the research cell for mid-term evaluation of research projects sponsored under CPE programme run by the college.
5. As per the resolutions of IQAC, the Principal informed that the college had applied under Unnat Bharat Abhiyan Scheme. It was approved by the Ministry of Human Resource Development (MHRD). The five villages of Vidyapeeth block namely – Bhullanpur, Balipur, Khushipur, Parsupur and Gangapur have been allotted to Arya Mahila P.G. College by district administration in April, 2018. She shared that the primary objective of Unnat Bharat Abhiyan (UBA) is to engage the faculty and students of Higher Educational Institutions in understanding rural realities, identify and select existing innovative technologies, customize and implement as local needs

and to allow the Institutions to devise systems for smooth implementation of various government schemes. Unnat Bharat Abhiyan (UBA) has divided institution in two parts- Technical Institution and Non-Technical Institution. The college is under Non-Technical Institution.




6. Discussing the new courses of the college, the Principal informed that the college had applied for new courses of Bachelor and Master degrees in Management Studies (Institute of Management Studies) and Master of Commerce and M.Ed. dated 8th September 2015, B.A. LL.B. (Hons.) (5 Years Course) dated 5th May 2016, Diploma Course in Computer dated 5th May 2016. She further informed that the above mentioned courses would be discussed in the academic council of BHU which is scheduled to be held on 8th September, 2018.
7. The proposed seminars, workshops and lectures to be organized under the aegis of IQAC (in the academic session 2018-19) were discussed and resolved in the meeting. The Principal informed that different departments have given their proposals for organizing seminars, workshops and lectures. It was resolved that IQAC would be mentoring these academic activities.
8. It was resolved in the meeting that Parent-Teacher meet, Alumnae meet, meetings with faculty and office would be conducted during the academic session (2018-19) under the aegis of IQAC. Students' participation in academic and administrative governance would be ensured through their nomination (student representative) in various committees of the college.
9. With the objective to ensure social responsibility of the Institution and for all round development of the Institution IQAC resolved that Collaborative programmes and extension/outreach activities would be conducted under the Aegis of the IQAC.

10. The committee members discussed Master time-table, departmental time-table and academic calendar of the college and resolved that all the departments would be instructed to submit these in office. It was also resolved that curricular, co-curricular and extra-curricular activities should be conducted according to the academic calendar of the institution.
11. Under any other subject with the permission of the chair Induction programme was discussed in the meeting and it was resolved that department wise dialogue with students would be conducted after induction programme.

Dr. Anamika Dixit offered vote of thanks.

The following members were present and participated in the discussion-

- | | | | | |
|----|-----------------------------------|---|---|----------------------------|
| 1. | Chairperson | : | Prof. Rachana Dubey (Principal) | <i>Rachana Dubey</i> |
| 2. | Director IQAC | : | Dr. Bhavana Trivedi | <i>Bhavana Trivedi</i> |
| 3. | Members | | 1. Dr. Ranjana Malviya | <i>Ranjana Malviya</i> |
| | | | 2. Dr. Suchita Tripathi | <i>Suchita Tripathi</i> |
| | | | 3. Dr. Anamika Dixit | <i>Anamika Dixit</i> |
| | | | 4. Dr. Bhanumati Mishra | <i>Bhanumati Mishra</i> |
| | | | 5. Dr. Anshul Jaiswal | <i>Anshul Jaiswal</i> |
| | | | 6. Dr. Garima Gupta | <i>Garima Gupta</i> |
| | | | 7. Dr. Swati S. Mishra | <i>Swati S. Mishra</i> |
| | | | 8. Dr. Anita Singh | <i>Anita Singh</i> |
| 4. | Co-operation | : | Dr. Anamika Singh | <i>Anamika Singh</i> |
| 5. | Administrative Officers | : | Sudhkar Shukla (Administrative Officer) | <i>Sudhkar Shukla</i> |
| | | | Sunil Pathak (Office Superintendent) | <i>Sunil Pathak</i> |
| | | | Ved Prakash Pandey (Section Officer Accounts) | <i>Ved Prakash Pandey</i> |
| | | | Anil Yadav (Senior Assistant) | <i>Anil Yadav</i> |
| | | | Krishna Das Gujrati (UDC) | <i>Krishna Das Gujrati</i> |
| 6. | Nominee From local Society | : | Prof. P.C. Upadhyay | <i>P.C. Upadhyay</i> |

7. **Nominee From Industry** : Mr. Pradeep Agrawal 
8. **Representative of Management Committee** : Dr. Shashikant Dikshit (Manager) 
9. **Alumni** : Dr. Sangeeta Jain 
10. **Student** : Ms. Anjali 